

# Post Road Community Center

1313 S. Post Road  
Indianapolis, IN 46239  
317.327.0143  
317.327.0158 (fax)

## *Banquet & Meeting Facility*

- Meetings •
- Reunions •
- Weddings •
- Receptions •
- Graduations •
- Anniversaries •
- Company Picnics •
- Birthday Parties •

*INDY  
PARKS  
and Recreation*

*Our rates are the greatest!*

*Barquet Rentals Include:*

- Tables & Chairs
- Room Setup (to your specifications)
- Choice of Centerpieces (if desired)
  - Refrigerator and Freezer
- Use of facility and park (including playground & basketball courts)
  - Ample Parking
  - On-site Staff



For Reservations or  
Additional Information:

*Call 317-327-0143 to schedule an appointment.*

**Office Hours:**

**Monday-Tuesday-Thursday-Friday**

**10:00 am-5:00 pm**

*Closed Wednesday*

*Saturday~Sunday*

*Scheduled events and appointments only*

**Indy Parks Customer Service**

**601 E. 17th Street**

**Indianapolis, IN 46202**

**Phone: 317-327-PARK**

**(327-7275)**

**Fax: 317-327-7090**



# Post Road Community Center

## *Banquet Facility*

### **Corporate Functions**

Whether you're hosting a small company meeting or in need of a large shelter for a picnic, Post Road Community Center is here to meet your needs. The facility is available year round, from early in the morning until late at night.



### **Private Functions**

This Indy Parks' facility boasts four indoor rooms that can comfortably hold up to 225 patrons and an outdoor shelter, adjacent to an extensive playground and basketball courts. Post Road's beautiful amenities make the facility perfect for your small get-together to a large wedding celebration

### ***Rentals***

The facility is available seven days a week. Tables and chairs are included in your rental. Decorations and cleanup are the renter's responsibility. Indy Parks is please to work with our *Preferred Caterers* list.

# Banquet Rooms

## The Ballroom

- Capacity: up to 225 people
- Food policy: Select from one of our *Preferred Catering* partners.
- Alcohol: allowed
- Atmosphere: Tiled floor; carpeted entry & stage. Just right for dancing the night away!



## The Dining Room

- Capacity: up to 150 people
- Food policy: Select from one of our *Preferred Catering* partners.
- Alcohol: allowed
- Atmosphere: Mostly carpeted; laminate dance floor section. Positively dreamy!

# Meeting Rooms

## The Fireplace Room

- Capacity: up to 70 people
- Food policy: may bring your own or select from one of our *Preferred Catering* partners.
- Alcohol: none
- Atmosphere: Cozy, warm, just like home



## The Community Room

- Capacity: 35-50 people
- Food policy: may bring your own or select from one of our *Preferred Catering* partners.
- Alcohol: none
- Atmosphere: Business, committee meeting

# Outdoor Shelter

- Capacity: up to 240 people
- Stationary picnic tables in a covered area adjacent to the playground and basketball court.



# Park Playground



Playground equipment and basketball court, adjacent to shelter.



## 2009 Preferred Caterers

**Boston Market**  
402.4165

[www.bostonmarket.com](http://www.bostonmarket.com)

**Indy Anna's Catering**  
632.2662

[www.indyanna.com](http://www.indyanna.com)

**C.P. Catering**  
372.2264  
avahotdogs@aol.com

**J.S. Reutz Catering**  
808.2381  
[www.jsreutz.com](http://www.jsreutz.com)

**California Connection**  
570.0727  
[www.californiaconnecti  
oncatering.com](http://www.californiaconnecti<br/>oncatering.com)

**Malone's Catering**  
484.4600  
[www.malonescatering.n  
et](http://www.malonescatering.n<br/>et)

**Cochran's Catering &  
Cakes**  
765.676.6369  
[www.cochrancatering.c  
om](http://www.cochrancatering.c<br/>om)

**MCL Restaurant & Bak-  
ers**  
897.6956  
[www.mclhomemade.co  
m](http://www.mclhomemade.co<br/>m)

**Compass Rose Events &  
Catering**  
207.633.1101  
nlong@compassroseeven  
ts.com

**Sahm's Restaurant & Ca-  
tering**  
842.1577  
[www.sahms.com](http://www.sahms.com)

**Creative Catering &  
Cakes by Dorothy**  
251-1189  
[www.DEFRO.smugmug.c  
om](http://www.DEFRO.smugmug.c<br/>om)

**Side Street Catering**  
829.1902  
[www.sidestreetdeli.net](http://www.sidestreetdeli.net)

**The Flower Barn**  
846.1059  
[www.theflowerbarn.net](http://www.theflowerbarn.net)

***Only Preferred Caterers  
may provide catering  
service at Indy Parks  
and Recreation facili-  
ties and shelters. For  
further information call  
Lisa Leming @ 327-  
7058***

***Updated March 2, 2009***

*In order to keep our rental fees reasonable, we ask that clients take on the following responsibilities:*

- Provide your own decorations and linens
- Arrange chairs as desired (staff will set up tables per your layout)
- Clean up the room after your event
  - ⇒ Collect trash and take to dumpster
  - ⇒ Stack chairs along the wall
  - ⇒ Break down tables

You will be responsible for a \$100 clean up fee if the above responsibilities are not fulfilled.

Please keep in mind that the room is rented to you for the times listed in your contract, which include time for cleanup. A late fee may be charged if the room is not cleared by the contracted time.

Children are NOT allowed to wander through other parts of the building unsupervised during your event.

Catering may be arranged through our current Preferred Caterers list as shown in this booklet. Alcoholic beverages are allowed through a caterer, but in the Dining Room and Banquet Hall only.

